

QUICK START GUIDE

The Copernic
Power for your
business content.



copernic
Server Search



1 Installation Overview

The Copernic Server Search (CSS) runs as an application on a server or any PC acting as a server. This guide provides information regarding the installation and configuration. The major tasks involved in installing the Server Search are:

- Installing & configuring the Server Search application
- Installing and configuring the Copernic Server Search - Client

2 Requirements

Copernic Server Search	Components and Version
PLATFORM	Windows Server 2008 R2 SP1, 2012, 2012 R2, 2016, 2019 and 2022 Windows 7 SP1, 8.1, 10, 11 (64-bit recommended)
.NET FRAMEWORK	Version 4.7.2 or more recent
LICENSING	One license per server
LANGUAGES	English, French, German, Spanish, Dutch, Portuguese, Italian, Russian, Mandarin, Japanese and Korean
MEMORY	8 GB minimum. 16 GB or more is recommended
HARD DISK SPACE	500 MB for installation. At least 2 GB for the index
INDEX SIZE	The index size vary greatly according to the number and type of documents indexed
WEB BROWSER	Microsoft Internet Explorer 8 SP1 and up (Win 7) Microsoft Edge 79 and up Firefox 52 and up Google Chrome 25 and up
INTERNET CONNECTION	An internet connection is required to activate a license. (Offline activation may be possible)



Copernic Server Search - Client

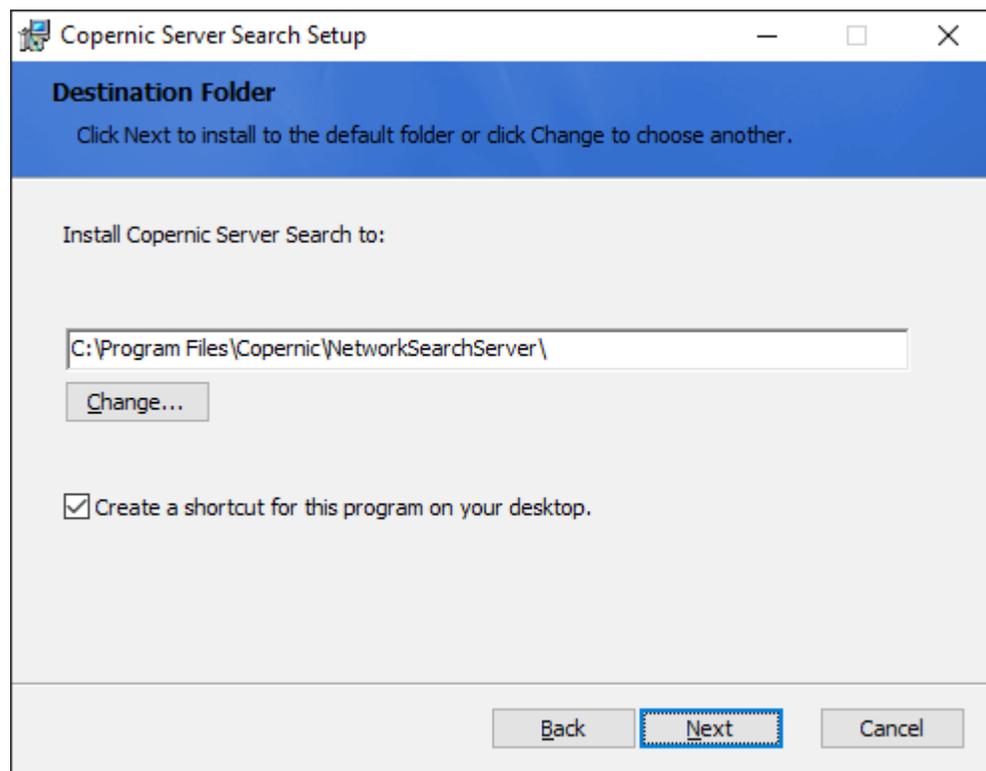
Components and Version

PLATFORM	Windows 10, 11 (64-bit recommended)
.NET FRAMEWORK	Version 4.7.2 or more recent
LICENSING	One license per user
LANGUAGES	English, French, German, Spanish, Dutch, Portuguese, Italian, Russian, Mandarin, Japanese and Korean
MEMORY	8 GB minimum. 16 GB or more is recommended
HARD DISK SPACE	500 MB for installation. At least 2 GB for the index
INDEX SIZE	The index size vary greatly according to the number and type of documents indexed
WEB BROWSER	Microsoft Edge 79 and up Firefox 52 and up Google Chrome 25 and up
INTERNET CONNECTION	An internet connection is required to activate a license. (Offline activation may be possible)



3 Copernic Server Search Installation & Configuration Steps

- 3.1 Download the installation file:
<http://go.copernic.com/?dest=css3serverinstaller>
- 3.2 Start the installer
- 3.3 Select the location of the Destination folder on the server. It needs to be on a local hard drive

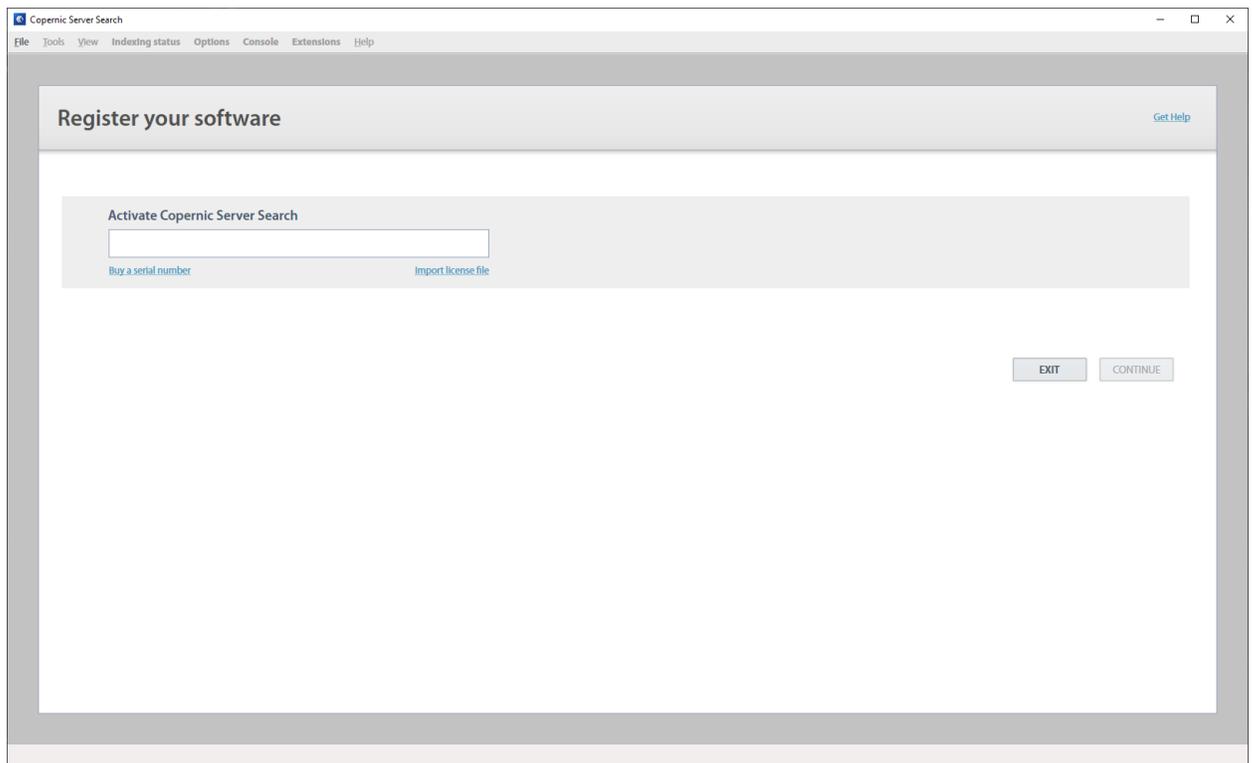


- 3.4 Launch the installation
- 3.5 Finish the installation



4 Launch Copernic Server Search

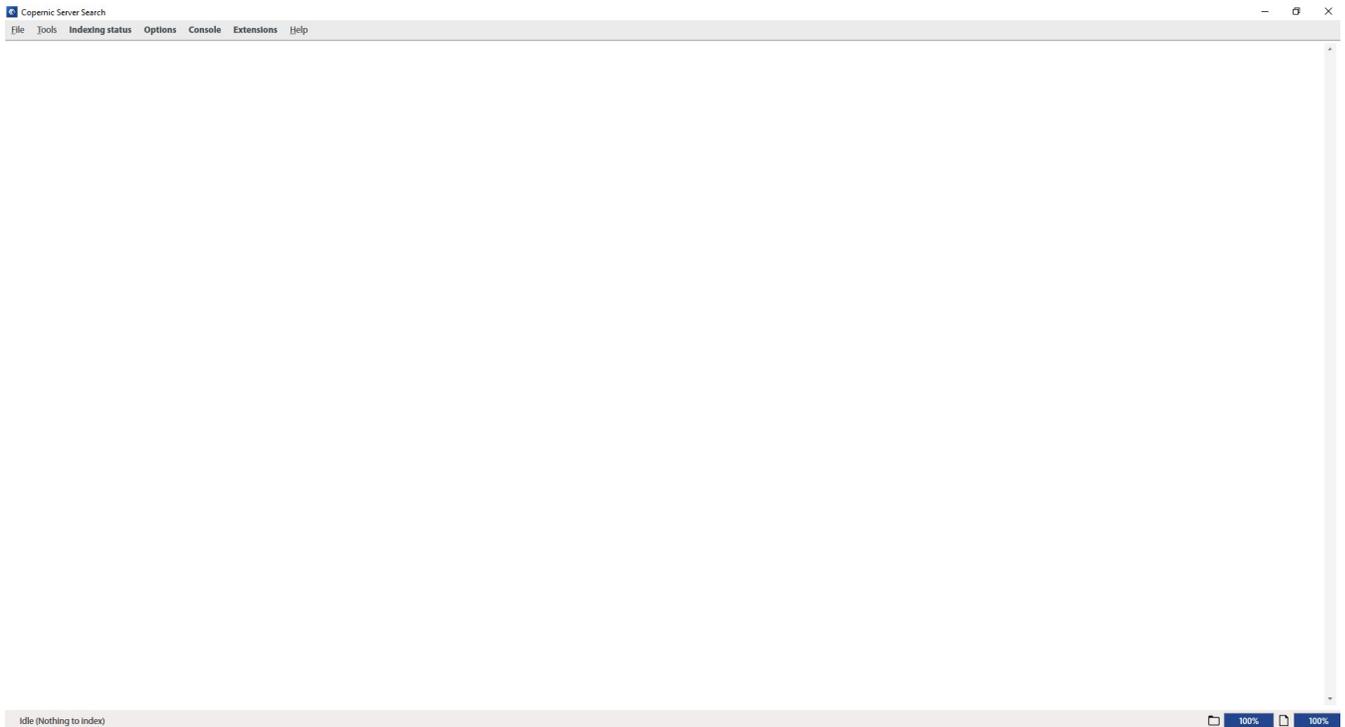
- 4.1** You will be prompted to enter a serial number to register your Server license.



- 4.2** Enter a valid serial number. If you are using a server not connected to the internet, please proceed with the offline activation by sending us the server license file.



- 4.3** Once the registration complete, you will get to the Console screen. This window will list the requests from the Copernic Desktop Server Search - Client:



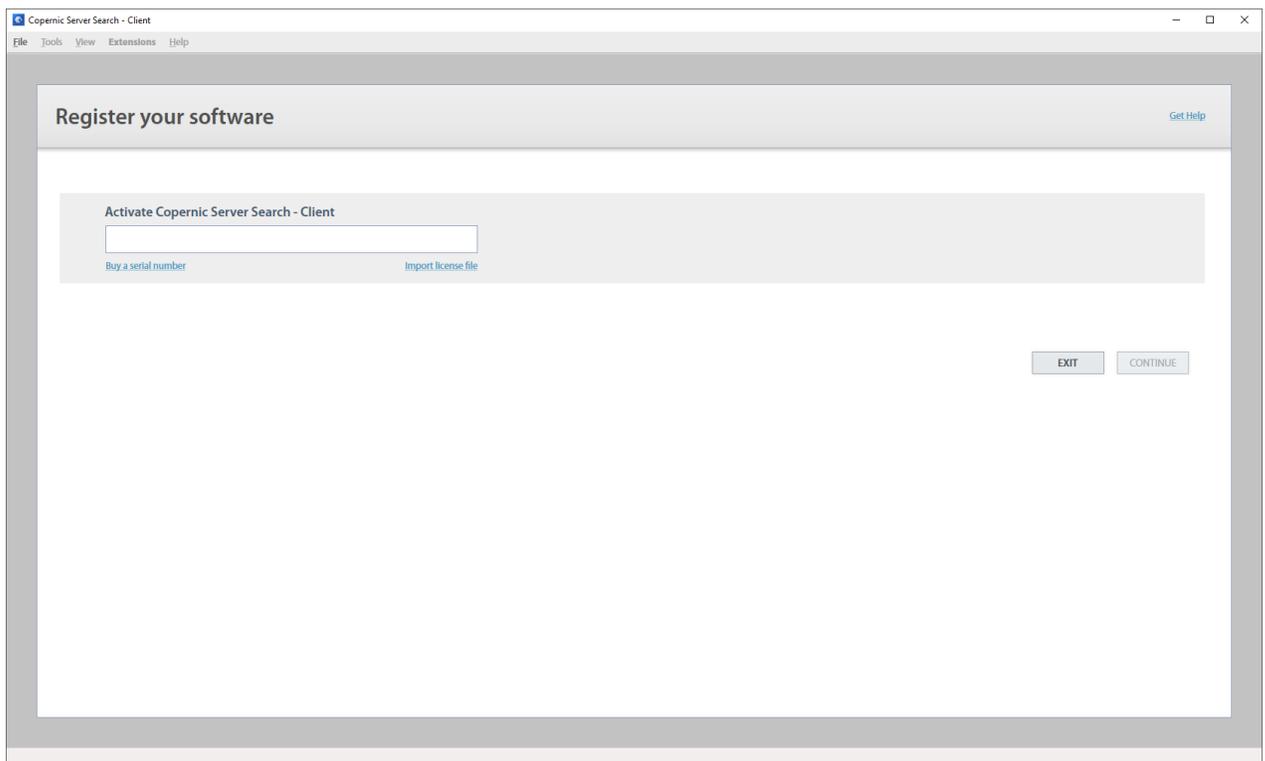
- 4.4** To configure the data to index, click the "Options" menu.
- **Emails & Organizer:** You can add shared mailboxes or archives PST files.
 - **Files:** You can add or remove any folders on the server. Make sure to specify a path using UNC or network name. This path must be accessible from users for preview or open functionalities.
 - **Indexing & Performance:**
 - o Schedule: You may change the Refresh interval to schedule when each category is indexed.
 - o Daily indexing tasks: You may change the time setting of when the daily scan of all files & emails occurs.
 - o Extraction threads: You may specify the number of parallel file extractions. We recommend to not exceed 2.
 - o Security: This is the Active Directory security feature. Unchecking this options will disable the file access rights functionality.
 - **Advanced:**
 - o File Types: You may add or remove any file type from the supported list.
 - o Outlook Plugin: You can select the plugin used to extract Outlook content. A restart of the application and Outlook is required.



5 Copernic Desktop Server Search - Client Installation & Configuration Steps

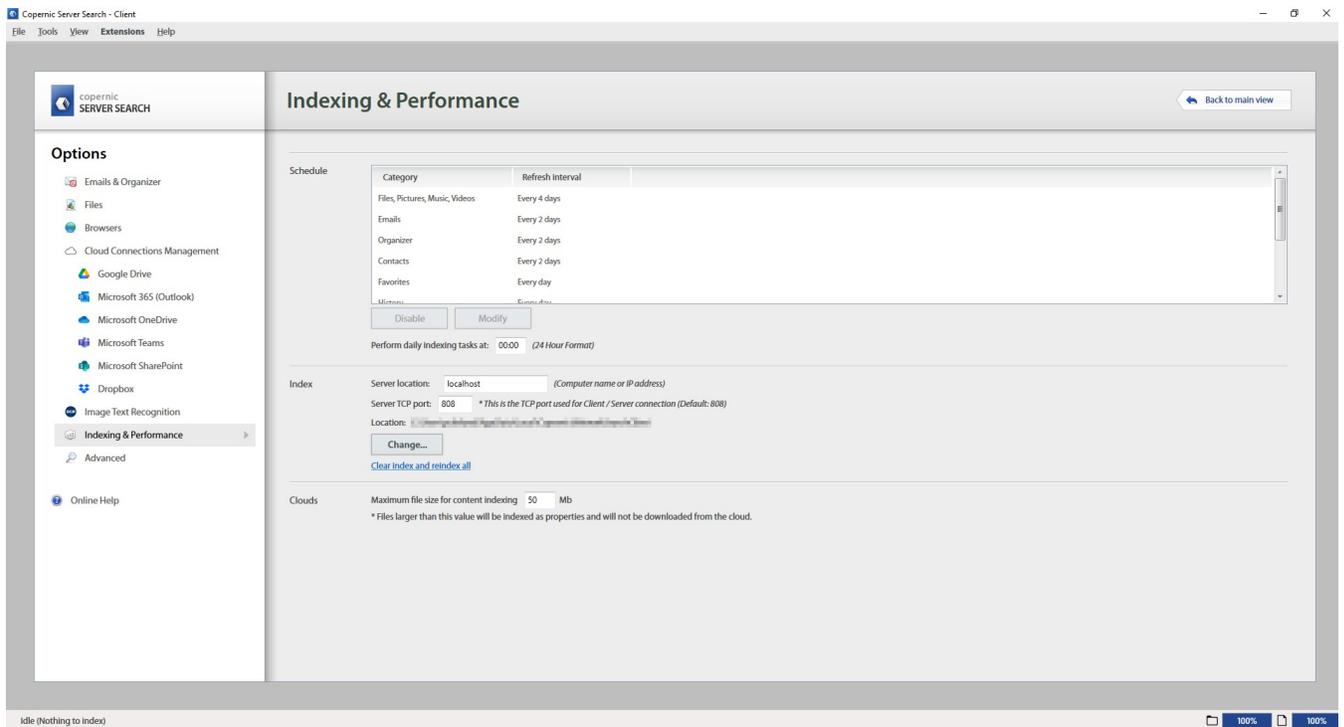
To install the Copernic Desktop Server Search - Client :

- 5.1** Download the installation file:
<http://go.copernic.com/?dest=css3clientinstaller>.
- 5.2** If you want to deploy using GPOs, please download the msi file:
<http://go.copernic.com/?dest=css3clientmsi>
- 5.3** Start the installer
- 5.4** Launch Copernic Desktop Server Search - Client
- 5.5** Enter a valid serial number. If your computer is not connected to the internet, please proceed with the offline activation by sending us the client license file.





5.6 To configure the connection to the Copernic Server Search index, you need to go to Tools – Options – Indexing & Performance. Under the Index Section, you need to enter the Index Server location:



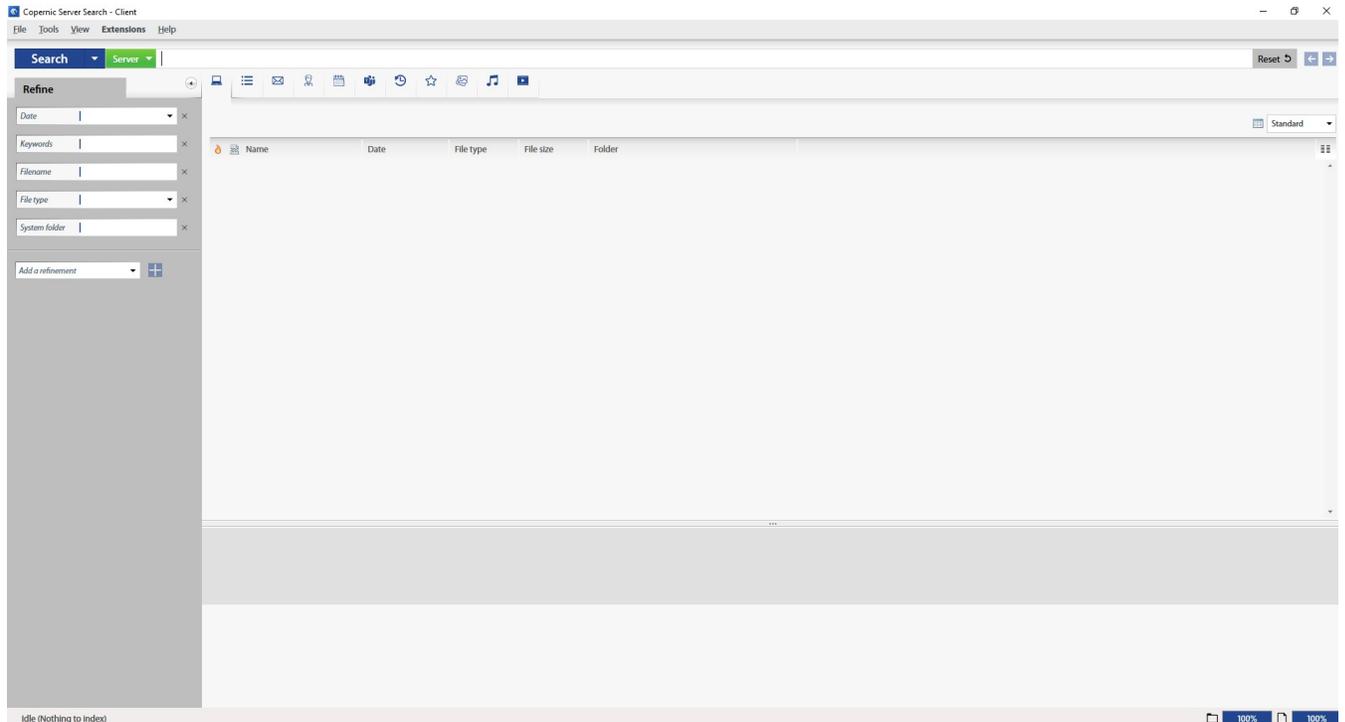
The index server location must be one of the following:

- Server name (machine name)
- IP Address

5.7 Once the index server location is entered, uses the “Back to main view” button to save the setting.



5.8 Now the user will be able to search the local index and the server index. To switch between the local and server indexes, there is a green drop down next to the Search button.



Now, you should be all configured and ready to go.

If you have any questions, you can submit a ticket:
<https://copernic.com/en/contact-us/>

or uses the Customer Portal:
<https://copernicsearch.freshdesk.com/en/support/login>